

Dear Valued Supplier,

Please follow this guideline to prevent pitfalls with importing:

Should INNIO organize the transport via CEVA Logistics (Incoterm FCA):

Please send all shipping documents at the time of pickup to CEVA Logistics to the following e-mail address: <u>SH-EU-BE-INNIO@Cevalogistics.com</u>.

Should the transport be organized by yourself (usually under incoterm DAP/CPT):

Please send all shipping documents to our trade advisory company STTAS to the following e-mail address: <u>jenbachereu@sttas.com</u>. Furthermore, please inform the freight forwarder about our brokers:

For deliveries to Germany, please see below the broker's details:

Kuehne + Nagel (AG & CO.) Kg c/o INNIO Jenbacher GMBH & CO OG

Koperstrasse 2 Nuremberg - 90451 Germany Customs number DE008756

Sven Enhuber

Phone: +49(0)911 6413-3525 <u>sven.enhuber@kuehne-nagel.com</u> or **Gloria Romano** Phone: +49(0)911 6413-3527 <u>gloria.romano@kuehne-nagel.com</u>> or **Dominik Gumbert** Phone: +49(0)911 6413-3509 <u>dominik.gumbert@kuehne-nagel.com</u>

For deliveries to Austria, please notify your freight forwarder that the customs clearance will be performed in Hall in Tirol and after that, the shipment can be delivered to the agreed destination.

Markart & Schmid Zollservice OG

Löfflerweg 20 A-6060 Hall in Tirol Austria Custom number AT800000

Tel. +43 (0) 52 23 / 53 8 68 info@zollservice.org



Additionally, please see the list of the **invoice requirements** necessary for the customs import clearance:

- Invoice Number
- Invoice Date
- Ship From / Ship To
- Bill To / Importer of Record
- Contact Person (Sender & INNIO side)
- PO Number, or other agreed reference
- Incoterm (if other than FCA or EXW, then freight costs are needed clearly listed on the invoice in a separate line → it should also be mentioned if freight charges are included in the total price or not)
- Incoterm location (exact pickup or delivery place)
- Freight Costs (if necessary, as listed above)
- INNIO Jenbacher Part Number
- Part Description
- Quantity
- HS Code
- Country of Origin
- Weight (net & gross)
- Unit Price
- Total Value
- Currency

Your support for a smooth and compliant process is greatly appreciated!